



Key Information Form

To be completed by SENCO

FAMILY NAME:

DOB:

FIRST NAME:

Gender: M ☐ F ☐

Home Languages:

In care? Y / N

School/Setting:

Phone No:

Indicate Needs:

- ☐ Communication & interaction
- ☐ Behaviour emotional & social difficulties
- ☐ Cognition & learning
- ☐ Sensory and/or physical
- ☐ No SEN

NC Year:

UPN:

Date of entry to current school/setting:

Number of previous schools/settings:

Involvement with Other Agencies

- | | | |
|--|---|--|
| ☐ Behaviour Support Service | ☐ Early Intervention Service | ☐ School Health |
| ☐ Child & Adolescent Mental Health | ☐ Ethnic Minority & Traveller Achieve. | ☐ SEN Specialist Services |
| ☐ Children & Families Services | ☐ Hearing Support Service | ☐ Sp. & Lang. Therapy |
| ☐ Children in Care – Virtual School | ☐ Outreach | ☐ Vision Support Service |
| ☐ Children Out of School Service | ☐ OT & Physiotherapy Services | ☐ Youth Offending Team |
| ☐ County Psychological Service | ☐ Portage Pre-school Support | ☐ Other |

Please indicate if Early Support or CAF is in process: ☐ ES ☐ CAF

Parent/Carer details:

Title: **Initials:**

Family Name:

Address:

Phone No:

Relationship to child/young person:

Residence of child/young person? Y / N

Parental responsibility? Y / N

Home languages:

Parent/Carer details:

Title: **Initials:**

Family Name:

Address:

Phone No:

Relationship to child/young person:

Residence of child/young person? Y / N

Parental responsibility? Y / N

Home languages:

Child/Young Person - Ethnicity

- | | | |
|---|---|---|
| ☐ Asian: Bangladeshi | ☐ Any Other Black Background | ☐ White: European |
| ☐ Asian: Indian | ☐ Chinese | ☐ White: Gypsy/Roma |
| ☐ Asian: Nepali | ☐ Mixed: White and Asian | ☐ White: Irish |
| ☐ Asian: Pakistani | ☐ Mixed: White and Black African | ☐ White: Irish Traveller |
| ☐ Any Other Asian Background | ☐ Mixed: White and Black Caribbean | ☐ Any Other White Background |
| ☐ Black: African | ☐ Any Other Mixed Background | ☐ Any Other Ethnic Group |
| ☐ Black: Caribbean | ☐ White: British | ☐ Preferred not to say |